

**MIKE CHANEY**  
Commissioner of Insurance



501 N. West St.  
1001 Woolfolk State Office Building  
Jackson, MS 39201  
P.O. Box 79  
Jackson, MS 39205

**LEGAL AGENT/REPRESENTATIVE OF A SPONSOR**  
**OF PREPAID LEGAL SERVICES**  
**LICENSING INSTRUCTIONS**

[www.mid.ms.gov](http://www.mid.ms.gov)

- 1.) Legal Agent/Representative Application must be completed in its entirety.
- 2.) Privilege tax payment is \$10.00. Renewal fee is \$10.00. Additional fees may be applicable when applying or renewing electronically through SIRCON or NIPR.
- 3.) Company endorsement page of the application must be completed by Legal Services. The notarized endorsement can be scanned and emailed to [licensing@mid.ms.gov](mailto:licensing@mid.ms.gov) , faxed 601-359-1951 or mailed.
- 4.) Applicant must successfully complete three (3) hours pre-licensing training and education requirement with Legal Services to be qualified to act as an agent or representative of a sponsor of prepaid legal services plans.
- 5.) A new application and endorsement must be submitted if you fail to renew prior to the expiration date.
- 6.) Term of License: March 1 thru February 28. Legal agent licenses expire February 28 of each year. If you wish to have a license for a full twelve month period, take note of these dates when applying.
- 7.) For additional information, contact the Licensing Division at (601) 359-3582.