

**MIKE CHANEY**  
Commissioner of Insurance



501 N. West St.  
1001 Woolfolk State Office Building  
Jackson, MS 39201  
P.O. Box 79  
Jackson, MS 39205

**AUTOMOBILE CLUB AGENT**  
**LICENSING INSTRUCTIONS**

[www.mid.ms.gov](http://www.mid.ms.gov)

- 1) Automobile Club Agent Application must be completed in its entirety.
- 2) Company endorsement and applicant certification page must be completed by the Automobile Club and applicant. The notarized endorsement can be scanned and emailed to [licensing@mid.ms.gov](mailto:licensing@mid.ms.gov) , faxed 601-359-1951 or mailed.
- 3) Applicant must be knowledgeable in field of automobile service contracts, understands provisions of MS Code §83-11-237, and understands the difference between automobile service contract and an insurance policy.
- 4) Privilege tax payment is \$5.00. Renewal fee is \$5.00. Additional fees may be applicable when applying or renewing electronically through SIRCON or NIPR.
- 5) A new application and endorsement must be submitted if you fail to renew prior to the expiration date.
- 6) No examination is required.
- 7) There are no certificates of authority issued with this license.
- 8) Term of License: April 1 thru March 31. Auto agent licenses expire March 31 of each year. If you wish to have a license for a full twelve month period, take note of these dates when applying.
- 9) For additional information, contact the Licensing Division at (601) 359-3582.